

Applying for an HSBC Golf Roots Project in Scotland – Guidance Notes

Our Joint Vision

In partnership with the Golf Foundation, the child centred charity for junior golf, Scottish Golf is offering golf clubs and facilities the opportunity to benefit from a funded HSBC Golf Roots project. **The aim of the initiative is to help more young people to ‘Start, Learn and Stay’ in golf, providing a pathway into clubs and junior membership.**

HSBC Golf Roots is the Golf Foundation’s national initiative to help young people enjoy the playing and personal benefits of golf. A key principle of the project is helping young people to develop ‘Skills for Life’ through golf, which is taught via all aspects of the our work – training teachers and volunteers, funding PGA coaching, supporting beginner golf festivals and competitions, providing a structured learning programme and helping clubs retain juniors.

Scottish Golf and the Golf Foundation share the same beliefs that the introduction of golf to young people should be: fun, innovative, inclusive, inspiring, child-centred and enriching. We also believe that golf can teach young people important values such as honesty, respect, cooperation and resilience as well as sporting behaviour and fair play.

Our Offer

By combining the resources and expertise of Scottish Golf with those of the Golf Foundation, the HSBC Golf Roots initiative will enable golf clubs that meet the minimum criteria to receive the following benefits:

- £500 or £750 grant (depending on targets agreed and payable when participation monitoring submitted)
- Skills for Life trophy and medal
- Free giveaways to help run an ‘HSBC Family Hour’ activity during Open week
- Box of Tricks resource on how to retain juniors
- Access to ClubGolf resources – after school pack, ClubGolf Stage 1 and 2, etc
- Access to training workshops on Box of Tricks, sports leadership, working with schools
- Access to the Junior Golf Passport learning programme (£100 registration fee required)
- Support from Scottish Golf’s Regional Club Development and Regional Schools & Community Officers (RCDOs and RSCOs)

Our Expectations of You

Club officials and volunteers will be required to discuss the application with the appropriate RCDOs and RSCOs. The aim of the project is to help you recruit and retain more juniors at all stages of the pathway from schools through coaching opportunities and into golf club membership. The officers will discuss your current level of activity and then realistic targets will be agreed for the number of young people that you intend to reach in schools, introduce to the golf club, join coaching sessions and progress into regular play and recruit as members.

Two levels of funding will be available. The regular fund will be £500 per club, with an extra fund of £750 per club available to those clubs who can achieve higher targets, as per the guide table to the right. However, targets agreed will reflect the catchment area and size of schools, and will be agreed with your appropriate Regional Officers.

Activity	Regular Fund (£500) Target number of participants per club	Extra Fund (£750) Target number of participants per club
Introduction at Schools (1 session)	100	150
Introduction at Golf Clubs (1 session)	30	45
Participating in regular coaching (2 to 5 sessions)	20	30
Weekly attendance / activity (6+ sessions)	10	15
New Junior members	5	8

Clubs will be expected to provide:

1. Taster sessions in local schools and support a structured school programme, ideally

- ClubGolf programme for primary schools.
- StreetGolf for secondary schools.

2. Taster sessions/ open days/festival/ coaching sessions at the Golf Club facility.

3. A structured junior coaching programme, ideally

- ClubGolf Stage 1 and 2
- Junior Golf Passport

4. The opportunity for the new golfers to progress into a weekly coaching and junior membership at the golf club

Safeguarding

Evidence of ongoing checks by the club about the suitability of its coaches and staff to regularly work with children, via PVG checks and attendance at Safeguarding Children Workshops, will need to be provided.

Clubs will also need both a relevant Child Protection Policy and Club Welfare Officer in place.

Grant Award and Monitoring

Your application must be discussed with BOTH your Regional Club Development Officer (RCDO) and your Regional Schools and Community Officer (RSCO). The full awards (£500 or £750) will be made after the monitoring has been received by Scottish Golf and assessed against the targets originally agreed on the application form.

All projects will be required to provide an ongoing record of activity using the standard HSBC Golf Roots monitoring form provided. This information will be required by March 2019.



HSBC Golf Roots Project – Action Plan

Club Details

Golf Club: _____ Name of Coach: _____ PGA Number: _____

Contact name and role if different to PGA Coach: _____

Contact Address: _____

Email: _____ Telephone: _____

Coach Equality Data (Leading Coach)

Male Female Disabled BAME

Privacy notices on how your data will be used by both the Golf Foundation and Scottish Golf are available on their websites.

Structured Learning Programme

Would you like to register for:

Junior Golf Passport (£100 registration fee applies)

ClubGolf Stage 1

ClubGolf Stage 2

Do you use a different structured programme? Please tell us: _____

Planned activity

Please briefly outline the purpose of your application and why the expenditure listed will make a difference to your school/club links and golfing pathway.

<p>Schools and Community (number of schools and pupils to target)</p> <ul style="list-style-type: none"> • Equipment required • After school clubs 	<p>Funding required</p>
<p>Introductory session at golf club (number of youngsters to target)</p> <ul style="list-style-type: none"> • Tri-Golf or ClubGolf Festival • Taster session • Open day • Club coaching • Girls • Disability 	<p>Funding required</p>
<p>Regular activity at golf club (number of youngsters to target)</p> <ul style="list-style-type: none"> • Coaching programme • Retention programme – Box of Tricks, GolfSixes League • Weekly coaching sessions • Membership offers 	<p>Funding required</p>
<p>Total amount applied for</p>	

Training Workshops Required

Please speak to your Regional Club Development Officer about what support is available:

- Curriculum time / After School Club / Secondary School Golf / Helper volunteers
- Golf Leadership Training
- Box of Tricks
- Junior Committee Training

Would your club like to run the HSBC Hour during the Open Championship?

Would your club like to pilot a GolfSixes festival?

Club's Commitment to Safeguarding

Clubs have a duty of care not only to the children and young people in their club but also to the coaches, helpers and officials working within the club. By adhering to the policies and procedures set by Scottish Golf and adopting best practice, the risk of harm should be reduced and allow all those participating in golf to enjoy a safe, fun and positive experience. The club should therefore ensure they have appointed a Child Protection Officer and a Child Protection policy exists which has been communicated to all relevant members. Coaches and Volunteer undertaking regulated work are members of the PVG Scheme and have attended the UK Coaching Safeguarding & Protecting Children in Sport workshop within the last 3 years.

Please tick which safeguarding criteria you have in place at your golf club:

Current PVG check for the PGA Professional/Lead Coach with no adverse records for working with children (updated within the last 3 years)

Attendance at UK Coaching Safeguarding & Protecting Children in Sport workshop for PGA Professional/Lead Coach (attended within the last 3 years)

Relevant Child Protection policy

Club Welfare Officer/Child Protection Officer

I can confirm that the safeguards listed in the above statement are in place at the club:

Signature from club official: _____ Date: _____

Name: _____ Position: _____

Monitoring and Evaluation

We agree to:

Keep an ongoing record of all participants using the standard monitoring form provided.

Funding will be awarded once the project has been completed and the monitoring has been returned and satisfactorily assessed against the targets agreed at the outset of the project.

Signature from PGA Coach: _____ Date: _____

Signature from Scottish Golf RCDO: _____ Scottish Golf RSCO: _____

Please email this form back to Scottish Golf.

Golf Foundation and Scottish Golf Administration

Date received: _____ Area Code: _____

Date Agreed: Scottish Golf _____ GF: _____

Date Monitoring Received: Scottish Golf: _____ GF: _____

Date Funding Award made by GF: _____