

Job Title	Golf Young Leaders Tutor	
Reporting to	Carol Harvey	
Location	Various	
Fee	£90 per workshop + expenses	

Golf Young Leader Award Programme
<p>Overview</p> <p>The Scottish Golf Young Leaders Award programme is being launched in 2019 supported by the Solheim Cup Development Fund.</p> <p>The role of the Tutor is to give Young Leaders a broad overview on fun and inclusive games, how to assist running junior programmes and marketing initiatives to help recruit and inspire more young people into the game within schools or clubs. Those involved will also be given an understanding of the landscape within the golf industry, Scottish Golf's role in growing the game and some tools designed to help grow young female participation and membership.</p> <p>Objectives</p> <ul style="list-style-type: none"> • Increase the number of young females involved in volunteering roles within golf • Use the young leaders programme to inspire more young people to take up golf and stay within the game • Provide an entry level coaching qualification as a stepping stone towards further golf coaching qualifications e.g. PGA Level 1 • Improve links between schools and golf clubs • Recruit a motivated team of young volunteers from the programme to support fun and interactive golf activities at the Solheim Cup Activity Zone <p>Outcome</p> <p>Over the next 3 years, 64 golf young leaders awards will be delivered across the country, with 960 young leaders trained.</p>

Job Purpose
<p>To deliver pre-prepared programme workshops to young people aged 14-25 and to be responsible for managing a safe learning environment and facilitating learning and learners.</p> <p>Workshops are 3 hours long (including 1 hour for preparation/tidy up).</p>

Key Responsibilities & Accountabilities

- To deliver pre-prepared workshops to young people aged 14-25, in a variety of locations
- Delivery of workshop content using pre-defined learning outcomes (alone or co-delivery).
- Administration of workshops.
- Communication with key internal and /or external people.
- Preparation pre-workshop and setting up at venue.

Key Competencies

Leadership

- Seeks clarity on behaviours that are expected of them and the team working with the manager to define and monitor those behaviours
- Supports others to understand the behaviours and values of the organisation and how they might demonstrate them
- Sometimes undertakes work not tasked but which is supportive of their own or team/business unit objectives

Continuous Improvement

- Continually reviews work processes and practices to identify and implement improvements
- Responds to problems with an open mind
- Is keen to try new approaches or methods of working or to apply new technology
- Responds positively to challenges and constructive feedback from others

Planning & Organising

- Makes best use of their own time and resources
- Agrees realistic timescales for their own work
- Distinguishes between priority and non-essential tasks and plans accordingly

Results Focus

- Maintains enthusiasm and commitment to deliver results, even when difficulties arise
- Builds personal credibility by taking responsibility and being accountable for their decisions at all times

Working with Others

- Is aware of impact on others and co-operates with all areas of the organisation
- Communicates in a well-structured, concise and clear way both verbally and in writing
- Deals confidently with others and is assertive when necessary

Developing Self & Others

- Shows a willingness to learn and seek opportunities to learn, develop and practice new skills
- Agrees training and development needs with their manager
- Shows a willingness to support colleagues to learn and by sharing information and providing guidance

- Actively participates in learning and development activities

Knowledge & Experience

KNOWLEDGE (Essential)

- Knowledge of golf and its environments
- Ability to make workshop positive, fun and engaging
- Health & Safety checks within a workshop environment.
- Managing the learners, group and the learning environment within a workshop
- Administration of Workshops within an external environment.

Desirable:

- IT knowledge and competence.

EXPERIENCE (Essential)

- Facilitation experience
- Experience working with young people
- Delivery of learning and development interventions

QUALIFICATIONS

- Professional Development Award (working towards or willing to work towards), Sport education tutor (or working towards), or equivalent.

ADDITIONAL INFORMATION

- Successful tutors will be engaged on a self- employed basis and our standard contractor terms will apply
- Deployment will be subject to becoming a member of the PVG Scheme